

WORLD HEALTH  
ORGANIZATION

REGIONAL OFFICE FOR  
THE WESTERN PACIFIC

REGIONAL COMMITTEE

TECHNICAL DISCUSSIONS

Ninth Session  
Manila  
26 September - 2 October 1958

WP/RC9/TDA-1  
5 September 1958

ENGLISH ONLY

MASTER SCHEDULE FOR TECHNICAL DISCUSSIONS

BRIEFING OF TECHNICAL DISCUSSIONS

8.00 a.m., Tuesday, 23 September

Place: WPRO - Mr. Keyes' office

People attending: Dr. Colbourne, Mr. Keyes, Proposed Technical  
Discussions Chairman

Business : Briefing of Technical Discussions Chairman  
and approval of arrangements

PANEL PREPARATION AND BRIEFING

8.00 a.m., Wednesday, 24 September

Place: WPRO Library

People attending: Technical Discussions Chairman, panel members  
including moderator, Dr. Colbourne, Mr. Keyes,  
Mr. Schellenberg

Business : 1. Briefing on panel procedures  
2. Discussion and selection of panel members' tasks

DESIGNATION OF TECHNICAL DISCUSSIONS CHAIRMAN

Opening session, Regional Committee

Friday, 26 September

Place: WPRO Conference Building

1. Chairman of the Regional Committee designates Technical Discussions  
Chairman, and presents him to the session.
2. Technical Discussions Chairman accepts and announces that specific  
information on the Technical Discussions will be given at a later  
time.

TECHNICAL DISCUSSIONS EXPLANATION AND ANNOUNCEMENTS

Saturday, 27 September

Place: WPRO Conference Building

At invitation of the Chairman of the Regional Committee, the Technical  
Discussions Chairman comments as follows:

1. Purposes, nature and mechanics of Technical Discussions

2. Announces selection of group discussion leaders (Discussion Group Membership sheets WP/RC9/TD5 passed out at this time)
3. Indicates purpose, time and place of first meeting of Technical Discussions Steering Committee
4. Gives time and place of first Technical Discussions session
6. Announces that all official representatives are invited to participate in the Technical Discussions

STEERING COMMITTEE MEETING (First session)

8.00 a.m., Monday, 29 September

Place: Main Conference Room

People attending: Technical Discussions Chairman, Group Discussion Leaders, Panel Moderator and WHO Secretariat (Dr. Colbourne, Mr. Keyes and other people)

- Business : 1. Review procedures for first two sessions
2. Functions of group discussion leaders (distribute Suggested Guide for Group Discussion Leaders - WP/RC9/TDA-2)
  3. Discussion of Suggested Guide for Group Discussion Leaders
  4. Interpretation methods to be used during Technical Discussions
  5. Bilingual discussion group
  6. Role of panel members, representatives and WHO Secretariat in discussions
  7. Purposes, time and place of next Steering Committee Meeting
  8. Deadline for written reports of discussion groups

FIRST SESSION

9.00 - 12.00 noon, Monday, 29 September

Place: Committee Room, WPRO  
Conference Building

- Business : 1. Introductory remarks by Technical Discussions Chairman
2. Introduction of panel members

3. Panel presentation
4. Open discussion
5. Summary of discussion
6. Designation of group discussion meeting rooms
7. Dismissal to group discussion rooms (time permitting)

SECOND SESSION

2.00 - 5.30 p.m., Monday, 29 September Place: Group Discussion Rooms

Business : Group discussions continue

BRIEFING FOR FINAL SESSION

1.30 p.m., Tuesday, 30 September Place: Main Conference Room

People attending: Technical Discussions Chairman and WHO Secretariat

Business : Procedures and final details for closing session

FINAL (third) SESSION

2.00 - 5.00 p.m., Tuesday, 30 September Place: Committee Room, WPRO  
Conference Building

- Business :
1. Remarks by Technical Discussions Chairman
  2. Presentation of Group Discussions reports
  3. Open discussion of reports
  4. Evaluation of Technical Discussions (written)
  5. Consideration of Technical Discussions topic for 1959 (WP/RC9/TD4)
  6. Recommendations to Regional Committee

STEERING COMMITTEE MEETING (second session)

People attending: Same as first meeting

- Business :
1. Consideration of summary of individual Technical Discussions evaluation questionnaire
  2. Suggestions for next year's Technical Discussions
  3. Other business