



**REGIONAL OFFICE FOR THE WESTERN PACIFIC
BUREAU REGIONAL DU PACIFIQUE OCCIDENTAL**

REGIONAL COMMITTEE/COMITE REGIONAL

WPR/RC47/DIV/2

**Forty-seventh session/Quarante-septième session
Seoul/Séoul**

6 September 1996

6 septembre 1996

**9-13 September 1996
9-13 septembre 1996**

**ENGLISH/FRENCH
ANGLAIS/FRANÇAIS**

**LIST OF SELECTED SECRETARIAT MEMBERS,
PROGRAMMES/SERVICES,
AND CORRESPONDING RESPONSIBLE OFFICERS**

**LISTE DE CERTAINS MEMBRES DU SECRETARIAT,
ET LISTE DES PROGRAMMES ET SERVICES
ET DE LEURS RESPONSABLES**

The following information is provided to help representatives to get in touch with the officer concerned, should they have specific questions on technical issues. If a staff member mentioned on this list is unable to supply the information requested, he should be able to refer the representative to the person who can. The list of programmes is provided in English and French, together with the names of the responsible officers. It is arranged in alphabetical order according to the English programme titles.

La liste suivante aidera les représentants, dans le cas où ils auraient des questions d'ordre technique spécifiques, à prendre contact avec le responsable intéressé. Si cette personne n'est pas en mesure de fournir l'information demandée, elle devrait être à même d'orienter le représentant vers la personne compétente. Cette liste, établie en anglais et en français, est classée dans l'ordre alphabétique anglais des programmes et services, suivis du nom de leurs responsables.

I. SUMMARY OF SELECTED SECRETARIAT MEMBERS AND THEIR DUTIES

The following list has been prepared to help representatives get in touch with the appropriate Secretariat Member during the session.

Dr S.T. Han Regional Director	Secretary of the Regional Committee		Violet room Tel: 753-7287 Fax: 753-9357
Dr Bernard P. Kean Director, Programme Management	Assistant to the Secretary of the Regional Committee	Acts as Regional Committee Coordinator Responsible for programme management Acts as Secretary of the Sub-Committee on Programmes and Technical Cooperation Responsible for Secretariat support to the Rapporteurs	Orchid Ballroom Tel: 753-8871 Cell: (017) 204-1260
Mr Bernard Chandra Director, Administration and Finance	Assistant to the Secretary of the Regional Committee	Coordinates all administrative, budgetary, financial and legal aspects	Orchid Ballroom Tel: 753-8748
Dr N.V.K. Nair Director, Health Infrastructure	Assistant to the Chairman of the Regional Committee	Assists the Chairman of the Regional Committee	Orchid Ballroom Tel: 753-8748
Mrs Alison Rowe Editor	Regional Committee Liaison Officer	Acts as the central and coordinating officer for all documents, summary records and resolutions Responsible for preparing the daily programme of work Coordinates work of the précis-writers and secretarial staff (English Pool)	Rose room Tel: 753-7987 Lilac room Tel: 758-3983
Mr Francisco J. Dy, Jr Administrative and Services Officer	Conference and Administrative Officer	Responsible for the physical conference arrangements and various administrative services during the session Coordinates interpretation services Responsible for transportation and travel arrangements Responsible for distribution of documentation for the meeting and coordination of messengerial services	Orchid Ballroom Tel: 753-8774 Fax: 753-9357

Miss Thelma Ballat Administrative Officer Regional Director's Office	Protocol Officer	Assists the Regional Director Responsible for convening meetings of the Regional Committee Secretariat Collects credentials and is responsible for maintaining the list of representatives Coordinates NGO and other agency representation during the session, including presentation of their statements Responsible for the Enquiry Desk Coordinates the social events during the Regional Committee	Violet room 753-7287
Mr Charles Raby Translator Publications Officer	Translator	In charge of French translation work during the session Responsible for the Publications Desk	Orchid Ballroom Tel: 753-8771
Dr Linda Milan	Public Information Officer	As Public Information Officer during the session, arranges for press coverage of the session and coordinates preparation of press releases (with the assistance of Mrs M. Lingad)	Orchid Ballroom Tel: 753-7288

II. PROGRAMMES AND SERVICES

PROGRAMME/ SERVICE	RESPONSIBLE OFFICER RESPONSABLE	TELEPHONE	OFFICE NUMBER BUREAU
Directors Directeurs/Directrice			
Programme Management (DPM) Gestion des programmes	Dr B.P. Kean	753-8871 Cell: (017) 204-1260	Orchid Ballroom
Administration and Finance (DAF) Administration et finances	Mr B.H. Chandra	753-8146	Orchid Ballroom

PROGRAMME/ SERVICE	RESPONSIBLE OFFICER RESPONSABLE	TELEPHONE	OFFICE NUMBER BUREAU
Division of Health Infrastructure (DHI) Division de l'Infrastructure sanitaire	Dr N.V.K. Nair	753-8748	Orchid Ballroom
Action programme on essential drugs			
Collaboration with countries and peoples in greatest need			
District health systems			
Emergency and humanitarian action: relief and rehabilitation operation and emergency preparedness programme (including safety promotion and injury prevention)			
Epidemiology, statistics, trend assessment and country health information support			
Fellowships			
Health in socioeconomic development			
Health legislation			
Health statistics			
Health systems research			
HFA strategy coordination			
Human resources for health			
Leadership for health			
Library and health literature services			
National health systems and policies			
Nursing			
Regional health indicators			
Research policy and strategy coordination and technology for health			
Technical cooperation with countries			
Traditional medicine			

PROGRAMME/ SERVICE	RESPONSIBLE OFFICER RESPONSABLE	TELEPHONE	OFFICE NUMBER BUREAU
Division of Communicable Disease Prevention and Control (DPC) Division de la Lutte contre les maladies transmissibles	Dr S. Omi	753-8772	Orchid Ballroom
Diarrhoeal and acute respiratory disease control			
Emerging diseases including cholera and other epidemic diarrhoeas, zoonoses and antimicrobial resistance			
Filariasis			
Leprosy			
Malaria			
Other communicable diseases			
Poliomyelitis and other vaccine-preventable diseases			
Schistosomiasis			
Sexually transmitted diseases and AIDS			
Special Programme for Research and Training in Tropical Diseases			
Tuberculosis			
Vector biology and control			

PROGRAMME/ SERVICE	RESPONSIBLE OFFICER RESPONSABLE	TELEPHONE	OFFICE NUMBER BUREAU
Division of Health Protection and Promotion (DPP) Division de la Protection et de la promotion de la santé	Dr Sima Huilan	753-8772	Orchid Ballroom
Adolescent health			
Ageing and health			
Assessments of environmental health hazards			
Cancer			
Cardiovascular diseases			
Child health			
Communications and public relations			
Drug and alcohol abuse			
Environmental health in urban development			
Family and reproductive health			
Food safety			
Health promotion			
Integrated noncommunicable disease activities			
Mental health			
Nutrition			
Occupational health			
Oral health			
Prevention of blindness and deafness			
Promotion of chemical safety			
Rehabilitation			
Reproductive health			
Safe motherhood			
Special Programme of Research, Development and Research Training in Human Reproduction			
Substance abuse including alcohol and tobacco			
Water supply and sanitation			
Women's health			